

ADNAMS AGREED CONDITIONS

1. The primary purpose of the premises is a retail store, that will sell a selection of premium beers, spirits and wine. Sampling of product will happen in store, as well as occasional planned tastings.
2. A digital closed circuit television (CCTV) system to be installed internally ensuring the following:-
 - a. It is maintained in good working order and faults are repaired without delay
 - b. All entry and exit points must be covered to enable frontal identification of every person entering the premises in any light condition
 - c. The CCTV system shall continually record whilst the premises is open for licensable activities and during times when customers remain on the premises.
 - d. The CCTV shall cover clearly any area where alcohol is on display
 - e. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
 - f. A staff member from the premises who is knowledgeable with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and this staff member must be able to show and supply if requested a Police or authorised office recent data or footage with the absolute minimum of delay when requested.
3. The age verification policy operated at the premises shall be "Challenge 25". This means that whilst alcohol may be sold to persons aged 18 years or over, any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. Notices advertising that the premises operate a "Challenge 25" scheme shall be displayed in a clear and prominent position at the premises entrance(s)/and inside at the premises serving area and the website. The only forms of ID that may be accepted shall be a proof of age card bearing the PASS hologram logo:
 - a. Passport
 - b. UK photo driving licence
 - c. Military Card Id
4. DPS/PLH to ensure that all management and staff who are not personal licence holders are fully trained and briefed on the four licensing objectives and Challenge 25, operating procedures, drugs policies and child sexual exploitation and anti-social behaviour policies. Every 6 months these staff are to be given refresher training and this is to be documented in such a way that it can be given to an authorised officer on request. Staff should also sign and document confirming the training has taken place and the date.
5. DPS/PLH will ensure that the details of those persons that have been refused sale / delivery will be recorded in a refusals book, which will include date, time, name of

persons if known, delivery address (if applicable) and reason for refusal. The refusals book will be made available for inspection upon request within 24 hours for Police and Local Authority Licensing Officers.

6. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature and be available for inspection at all reasonable times by an authorised officer of relevant responsible authority, it should record the following details:-
 - Time and date and nature of the incident,
 - People involved
 - Action taken
 - Details of the person responsible for the management of the premises at the time of the incident.
7. The premise licence holder or Designated Premises Supervisor to ensure groups of people will not be allowed to gather/loiter outside the premises.
8. Customers shall not be permitted to remove from the premises, any open bottle for consumption or disposal outside the premises.